



Universität  
Zürich <sup>UZH</sup>

Faculty of Law



# Information Event for Joint Bachelor of Arts in European Studies (BAES)

Welcome @ RWF (Faculty of Law)

24<sup>th</sup> of February 2026



# Information and Rules for this Information Event

- The presentation will not be recorded, there will be no podcast either
- The slides of this presentation will be published on our website
- **Q&A** section will be after the presentation
- If you have individual questions after the info session, kindly contact us via [contact form](#).



# Agenda

- 1. Welcome from Prof. Dr. iur. Andreas Heinemann, Vice Dean of International Relations**
- 2. General Information**
- 3. Contacts**
- 4. Courses**
- 5. Module Booking**
- 6. Exams**
- 7. Announcement of result and Transcript of Records (ToR)**
- 8. The Law Library**
- 9. Questions & Survey**

# Welcome @ RWF



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Welcome @ RWF

**Prof. Dr. iur. Andreas Heinemann, Vice Dean of International Relations**

# General Information

## General Information - Registration at UZH and Communication

- All BAES students are obliged to enter and update their email address and mobile phone number in the **UZH student portal**
- Communication from the Faculty of Law and the University of Zurich via UZH email address only

# Contacts

## Contacts - Organisational or administrative questions

Mrs Susanne Kempe-Weber, BAES Coordinator, will be happy to answer any organizational questions you may have about your stay and life in Zurich:

**Susanne Kempe-Weber**, lic. phil.

E-Mail: [baes@phil.uzh.ch](mailto:baes@phil.uzh.ch)

Web: <http://www.uzh.ch/de/studies/adresses.html>

## Contacts – Study/Faculty Specific Matters

The Student Center of the Faculty of Law of the University of Zurich is responsible for general questions relating to study programmes, examinations, module booking etc.

University of Zürich  
Faculty of Law  
Office of the Vice Dean of Studies

Web: [Studies](#)

[Contact form](#)

## Contacts – Course content

For questions regarding the content of lectures and exams as well lecture-specific information:

- Professors/ Chairs
- Various materials related to the lectures (lecture notes, slides, podcasts, books etc.) are published on [the websites of the professorial chairs](#)

## Contacts – IT Service UZH

- Technical issues (login, student portal etc.)
- [Contact](#)

# Courses

## Courses - Module list

- The RWF UZH does not offer a special programme for BAES students.
- BAES Students at the RWF UZH can choose from a published list of modules.  
[Bachelor of Arts in European Studies \(BAES\)](#) | [Faculty of Law](#) | [UZH](#)
- Link to the official course catalogue UZH: [Home - UZH Course Catalogue](#)
- All RWF students are obliged to read the framework regulations and the study regulations. You can find these regulations on the following website: [Legal Documents of the Faculty of Law](#)
- **Modules offered by other faculties:** Please contact the respective departmental coordinators directly. The Student Center cannot book modules from other faculties for you.

# Courses – Where and when do they take place?

UZH UZH Course Catalogue

Home / Module / Course

International Criminal Law (02VL90IL8-1)

Description **Times/Rooms/Instructors** Component

Spring Semester 2026

**TIMES/ROOMS/INSTRUCTORS**

**Times (12)**

Date	Time
Mon, 16.02.2026	14:00 - 15:45
Mon, 23.02.2026	14:00 - 15:45
Mon, 02.03.2026	14:00 - 15:45
Mon, 09.03.2026	14:00 - 15:45
Mon, 16.03.2026	14:00 - 15:45

**Room**

**Address**

Location:  
RAI / Ramistrasse 74

Street:  
Ramistrasse 74

City/Postal Code:  
8006 Zurich

**Map**

**Link:**  
RAI

Room	Instructor
RAI-H-041	Sarah Summers Nadine Zurkinden
RAI-H-041	Sarah Summers Nadine Zurkinden
RAI-H-041	Sarah Summers Nadine Zurkinden
RAI-H-041	Sarah Summers Nadine Zurkinden
RAI-H-041	Sarah Summers Nadine Zurkinden

1. Online Course Catalogue
2. Change language and semester in the upper right corner
3. Enter the title of the module (search option), e.g. International Criminal Law
4. Click on the module title
5. Click on «Times/Rooms/Instructors», you can see where and when the course takes place
6. Click on the room (e.g. «RAI-H-041») and then on the link (e.g. «RAI») UZH - Maps and Orientation

# Module Booking

# Module Booking: Booking / Cancellation / Deadlines

## Online Course Catalogue

- All courses offered by the Faculty of Law are available in the online [course catalogue spring semester 2026](#).
- Modules are booked via the [student portal](#). Instruction can be found on the website [Booking Modules](#).
- The published booking deadlines are binding. No bookings or cancellations are possible after the [deadlines](#) have expired.

## Module cancellation

- Booked modules must be cancelled via the student portal by the end of the cancellation period if you do not wish to book the module and take an examination.
- The published cancellation deadlines are binding. No cancellations will be accepted after the deadline.

## The deadlines can be viewed online at:

[Dates and Deadlines | Faculty of Law | UZH](#)

[Booking and Cancellation Deadlines Spring Semester 2026 | UZH for Students | UZH](#)

## Modules from other faculties

- The RWF does not make these module bookings for BAES students. If you have any questions about booking modules from other faculties, please contact the BAES coordinator.

# Module Booking

## Deadlines Spring Semester 2026

You can find all the deadlines for module booking [here](#). The cancellation period of the Request-and Application modules ends earlier than the regular cancellation period.

### Non restricted modules (Booking modules)

#### Booking period:

14.01.2026 (10:00hrs) – 10.03.2026 (24:00hrs)

#### Cancellation deadline:

24.03.2026 (24:00hrs)

### Space restricted modules

- **Request modules** are place limited modules. Places are allocated on the basis of place allocation criteria published in the course catalog.
- **Application modules** are place limited modules. Places are allocated manually. If specified in the course catalog, documents must be submitted. These can be uploaded during the application process.

#### Request period spring semester 2026:

14.01.2026 (10:00hrs) to 27.01.2026 (24:00hrs)

#### Latest place allocation:

31.01.2026 (22:00hrs)

#### Waiting list progression period (only for request modules):

31.01.2026 (22:00hrs) to 12.02.2026 (24:00hrs)

#### Cancellation period:

31.01.2026 (22:00hrs) to 15.02.2026 (24:00hrs)

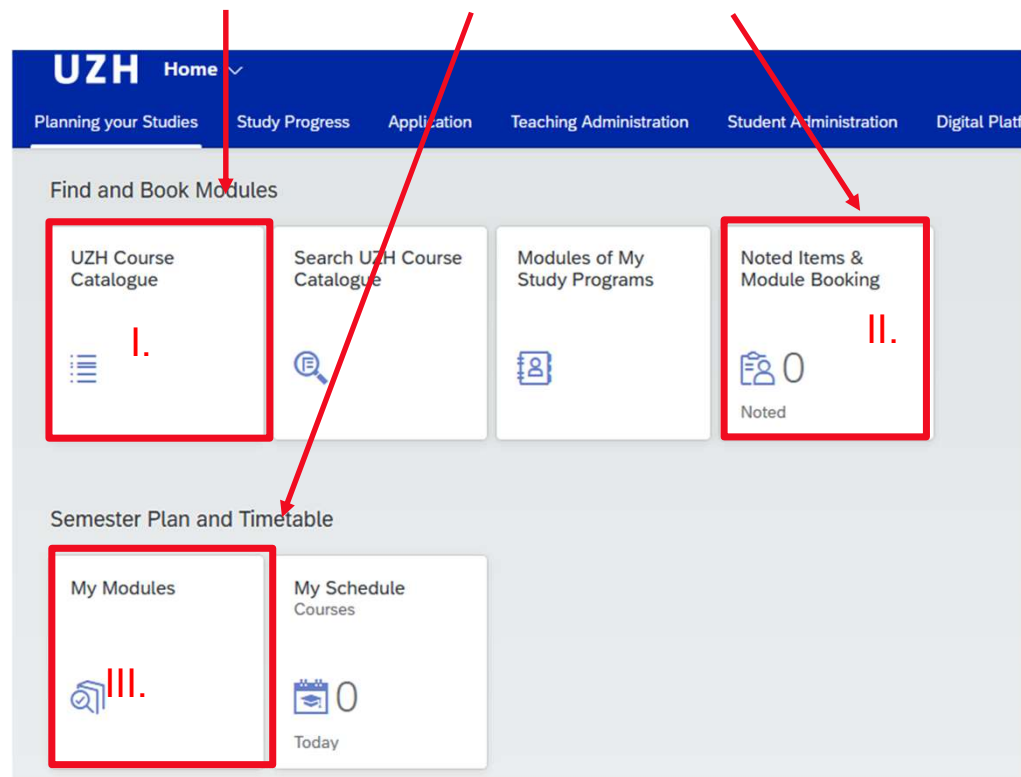
<https://www.ius.uzh.ch/de/studies/during-studies/deadlines.html>

# Module Booking: via Student Portal

[Instructions on Module Booking](#)

Module Booking and cancellation is done **via your** [Student Portal](#)

For module booking, the tiles with a red frame are relevant

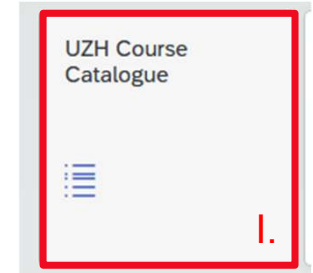


# Module Booking

## Step 1: Select the desired modules by putting them on your list

You can find modules in the course catalog by selecting:

- Faculty of Law
- Degree program Master of Law UZH (RVO 21)
- Study program Law
- Show modules by subject area or "Show all modules" for a complete overview



Add the desired modules to your watch list by clicking on the star symbol (★)

Module	Short module	Category	ECTS	Note
<b>Required Modules</b>				
Case Studies in Public Law	02SM90PM5	Student Work	3	<input checked="" type="checkbox"/>
Tax Law I	02SM90PM4	Course	3	<input type="checkbox"/>




Target Groups: Pflichtmodul im Masterstudiengang der Rechtswissenschaftlichen Fakultät.  
Languages: Deutsch  
Module Coordinator: Felix Addor  
Kerstin Noelle Vokinger

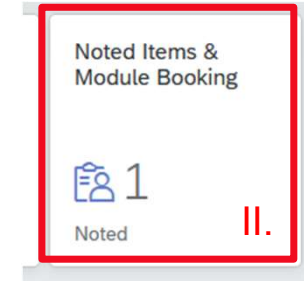


Please make sure that the module is in the desired language by clicking on it and checking the «Languages» field

# Module Booking

## Step 2: Booking Modules

- By using the UZH symbol in the upper left you can get back to the student portal.
- click then on the tile «Noted Items & Module booking».
- Then click on 



When a module is space-restricted, instead of the «Book Module» button, either «Request Module» or «Apply for Module»

Note Entries		Delete All Noted Items	
Module	Course		
<b>Fall Semester 2024</b>			
<b>Trade and Business Law II (02SM90PM2)</b> ECTS: 6	<b>Handels- und Wirtschaftsrecht II (02VL90PM2-1)</b> Category: Lecture with Practical Exercises Times: Tue 10:15-12:00, We 12:15-13:45 Instructors: Andreas Heinemann		

# Module Booking

II. Booked or requested modules can be reviewed in the tile „My Modules“

The screenshot displays the UZH student portal interface. At the top, there is a blue navigation bar with the UZH logo and a 'Home' dropdown menu. Below the navigation bar, there are several menu items: 'Planning your Studies', 'Study Progress', 'Application', 'Teaching Administration', 'Student Administration', and 'Digital Platf'. The main content area is titled 'Find and Book Modules' and contains four tiles: 'UZH Course Catalogue', 'Search UZH Course Catalogue', 'Modules of My Study Programs', and 'Noted Items & Module Booking'. The 'Noted Items & Module Booking' tile shows a count of 0. Below this section, there is a 'Semester Plan and Timetable' section with two tiles: 'My Modules' and 'My Schedule Courses'. The 'My Modules' tile is highlighted with a red border and shows a count of 11. The 'My Schedule Courses' tile shows a count of 0 for 'Today'.

# Module Booking

Booked modules have the status «booked»

Booked Modules			
Module	Course	Status	Cancel
<b>Fall Semester 2022</b>			
<b>Case Studies in Public Law (02SM90PM5)</b> ECTS: 3	<a href="#">Courses</a>	Booked	
<b>Criminal Law II, Part 1 (02SM120PM5T1)</b> ECTS:	<a href="#">Courses</a>	Booked	

The group can be changed during the booking period by clicking on «Courses» and then on «Change Courses»

Tutorat

Course	Instructors	Times	Room	Change course
<b>Arbeitsgemeinschaft Strafrecht BT I G.1 (02UE120PM5-2)</b>	Rechtswissensch. Fakultät N.N.-Dozent	Mon 10:15-12:00, from 7.11.		<a href="#">↻ Change course</a>

Until the cancellation period ends, modules can be cancelled by clicking on the trash can icon

Booked Modules			
Module	Course	Status	Cancel
<b>Fall Semester 2024</b>			
<b>Trade and Business Law II (02SM90PM2)</b> ECTS: 6	<a href="#">Courses</a>	Booked	 >

# Exams

# Exams

- The examination dates and the respective examination location for regular and centrally organised module examinations can be found on our website [Exams](#).
- Information on examinations organised by the chair itself can be found on the chair's website.
- For examinations that are not organised by the RWF UZH, please refer to the regulations of the faculty offering the examination.
- For comprehensive preparation for the regular examinations, it is worth studying with old RWF UZH examinations. You can find them on this website [Exam Archive](#)
- An unsuccessful performance is considered a failed attempt.
- At the RWF it is not possible to repeat the examination. There are no retake-exams.

## Exams - Examination Periods

The definite exam dates/times will be published 5 weeks after the module booking cancellation period.

- Check the websites regularly for updates (last minute changes).
- **It is possible that you have more than one exam on the same day!**
- We strongly recommend you keep yourselves available during the entire examination period.

# Exams – General Information

## Illness/absence - exam deregistration:

- Only in case of illness or other compelling, unforeseeable reasons.
- **Written request** for deregistration must be submitted via student portal (“My Requests”) at the latest within **five working days** after the exam.
- In the case of oral examinations, the relevant chair must also be informed prior to the examination. → [Instructions](#)

## Permitted aids during exams:

The permitted aids for each written exam are newly defined each semester and published on the websites of the respective semester.

See the Fact Sheet as well [on Assessments of the Faculty of Law](#)

# Transcript of Records

## Announcement of result and Transcript of Records (ToR)

- The grades are published successively on the Student Portal, but no later than the beginning of September (for examinations in the spring semester) or mid-February (for examinations in the autumn semester).
- Transcripts of records are sent electronically. A transcript of records is considered delivered on day seven after it is available on Student Portal. It will remain available for download until it is replaced by a more recent one.
- As soon as the transcript of records is available for download in the Student Portal, all students enrolled at UZH will be informed by e-mail to their UZH e-mail address.

**IMPORTANT:** The BAES programme does not allow you to graduate from UZH.

# Conversion table grades

ECTS	F	F	F	F	FX Fail	E Sufficient  10% of successful candidates normally achieving this grade	D Satisfactory  25% of successful candidates normally achieving this grade	C Good  30% of successful candidates normally achieving this grade	B Very good  25% of successful candidates normally achieving this grade	A Excellent  10% of successful candidates normally achieving this grade							
UNIBO	Fail					18-19-20	21-22	22-23	24	25-26	27	28	29	30	30L		
UCM	0 – 4,9					5 – 5,9		6 – 6,9		7 – 7,9		8 – 8,9		9 - 10			
Jagiellonian University	niedostateczny “ndst”, “2” / unsatisfactory (fail)					Dostateczny “dst”, “3” / satisfactory		dostateczny plus “dst+”, “3+” / satisfactory plus		dobry “db”, “4” / good		dobry plus “db+”, “+4” / good plus		bardzo dobry “bdb”, “5” / very good			
KU Leuven	0-7				8-9	10	11	12	13	14	15	16	17	18	19-20		
Paris1					0-8	9	10	11	12	13	14	15	16	17	18	19	20
University of Edinburgh	H 0-9	G 10-19	F 20-29	E 30-34	E 35-39	D 40-49	C 50-59	B 60-64	B 65-69	A 70-100							
FU Berlin <sup>1</sup>	4,1 - 5,0					4,0	3,3	2,7 – 3,0	2,0	1,7	1,3	1,0	1,0				
University of Helsinki	< 45%					1 (45-54 %)		2 (55-64%)		3 (65-74%)		4 (75-84%)		5 (85-100 %)			
University of Zurich	1.0 – 3.5					4.0		4.5		5.0		5.5		6.0			

<sup>1</sup> FU Berlin will use bilateral scales for exchanges instead of the multilateral conversion table as long as they are not able to join as a degree-awarding partner within the BAES-programme.

# The Law Library

# University Library Law

- The [University Library Law](#) is a **reference library** with very restricted lending.
- About 500 workplaces
- Study and work places available: [Prior reservation](#) is recommended.
- More [specialised legal reference libraries](#)



# Questions & Survey

## Questions - Where can I find information?

- [Website Faculty of Law](#)
- [Bachelor of Arts in European Studies \(BAES\) | Faculty of Law | UZH](#)
- [Semester Dates](#)
- Study related questions: [contact form](#)
  
- **Any Questions?**

We are happy to help you! ☺



**Thank you for your attention**

Enjoy your studies at the Faculty of Law UZH!

