



Zurich, 17.11.2020

Guidelines for English Proposals for Bachelor and Master Theses with Prof. Tilmann Altwicker

1. Principle Guidelines

- *Expected volume of a Master thesis:* A Master thesis with 12 ECTS should be 30-40 pages long (60'000 - 80'000 characters, with footnotes but not including spaces; plus cover sheet and indices) (in justified cases exceptions can be granted by e-mail).
- *Expected volume of a Bachelor thesis:* A Bachelor thesis with 6 ECTS should be 20-25 pages long (40,000 - 50,000 characters, with footnotes but not including spaces; plus cover sheet and indices) (if this number of pages is exceeded by more than 10%, the thesis will be rejected as formally incorrect, see also No. 2).
- *Structure of the text:* The paper should consist of three parts: I. Introduction; II. Main part (answering the question asked); III. Conclusion. (This is only an abstract outline; suitable content-related (sub)headings should be chosen).
- *Spacing:* 1.5 lines.
- *Text font:* Times New Roman, 12 pt., justification and automatic hyphenation, left and right margin min. 2.5 cm
- *Footnotes font:* Times New Roman, 10 pt., justification and automatic hyphenation
- Please follow the OSCOLA guidelines for accurate citing. Find all detailed information here: <https://www.law.ox.ac.uk/research-subject-groups/publications/oscola>



2. Minimum Requirements for a Proposal

- *Volume:* The proposal should cover max. three pages.
- *Content:* The topic and the research question should be addressed and briefly presented. If available, the main hypotheses of the paper should already be mentioned.
- *Outline:* The preliminary outline of the paper should be illustrated on approximately one page.
- *Literature:* The preliminary bibliography should contain 5-10 references. Important: Do not simply cite textbooks, but literature specifically relevant to the chosen topic.

3. Submission and Deadline

- *Deadline:* If a seminar paper or Master thesis is written within the framework of a seminar, the deadlines communicated within the seminar apply. For all the other Master theses (i.e. theses that are not written within the framework of a seminar), the bilaterally agreed deadlines apply.
- *Submission:* The disposition must be sent electronically (in pdf or word format) to tilmann.altwicker@rwi.uzh.ch and lst.altwicker@rwi.uzh.ch.