



**University of  
Zurich<sup>UZH</sup>**

**Faculty of Law**

**WELCOME @ UZH**



## **Information Event for Incoming Mobility Students 20. September 2021**



## Information and Rules for this Information Event

- The presentation will be recorded and will be published as a **podcast** on our website.
- The students' questions will be recorded as well.  
By participating in the event, you **consent** to your statements being recorded and made available to other participants as a podcast.
- **Please wear a mask** during this event.
- **Q&A** after the presentation.
- If you have **individual questions** after the info session, kindly make use of the **office hours** or contact us via **contact form**.





## **Agenda**

1. General Information
2. Responsibilities
3. Courses
4. Exams
5. The Law Library
6. Selected Services UZH/ETZH
7. Questions



## 1. General Information – Student Center RWF UZH

- **MLaw Letizia Lavizzari**  
Coordinator Exchange Programs and Info Events



- Contact Form: <https://www.ius.uzh.ch/en/studies/contact-form.html>
- Website Faculty of Law: <https://www.ius.uzh.ch/en.html>
- Website Mobility: <https://www.ius.uzh.ch/en/studies/mobility/international/uzh.html>



## 1. General Information - Registration at UZH and Communication

- All exchange students are obliged to enter and update their email address and mobile phone number in the UZH student portal
- Link to the student portal: <https://sts.uzh.ch/adfs/ls/>
- Communication from the Faculty of Law and the University of Zurich via UZH email address only.



## 2. Responsibilities - Organisational/Administrative Matters

- CH-Unimobil:  
**Administration Office UZH:** Ms. Astrid Nanser  
Contact form: <https://www.students.uzh.ch/de/administration/email.html>
- International Exchange Programs (SEMP, Faculty Agreements etc.):  
**Global Student Experience (GSE):** Ms. Ilaria Russo [incoming@int.uzh.ch](mailto:incoming@int.uzh.ch)
- Visiting (guest) students:  
**Global Student Experience (GSE):** Ms. Ilaria Russo [incoming@int.uzh.ch](mailto:incoming@int.uzh.ch)
- **Problems with login: IT Services**  
<https://www.zi.uzh.ch/en/support.html>



## 2. Responsibilities - Subject Related Matters

For questions related to courses, examinations, learning agreements etc.:

**MLaw Letizia Lavizzari**

University of Zurich

Faculty of Law

Dean's Office

Student Center

Rämistrasse 74/2

8001 Zurich

Room: RAI-G-007

Contact form: <https://www.ius.uzh.ch/en/studies/contact-form.html>

Consultation hours: **Wednesday 09:00h – 12:00h** (online – prior booking required!)

Booking of consultation hours: <https://www.ius.uzh.ch/en/studies/general.html>



## 2. Responsibilities - Chairs

- For questions regarding the content of lectures as well as for further lecture-specific information
- Various materials related to the lectures (lecture notes, slides, podcasts etc.) are published on the websites of the chairs

<https://www.ius.uzh.ch/de/staff/professorships/alphabetical.html>





### 3. Courses - Teaching in Fall Semester 2021

- Lectures in fall semester 2021 will be held on-site – **Covid Certificate required!**
- Masks are mandatory in all publicly accessible indoor rooms at UZH
- On-site teaching will be accompanied by digital teaching if the lecturers consider it necessary or useful.
- Information on the course formats is available in the **online course catalogue**:  
<https://studentservices.uzh.ch/uzh/anonym/vvz/index.html?sap-language=EN&sap-ui-language=EN>
- More information on **Corona Safety Measures**:  
<https://www.uzh.ch/cmsssl/en/about/coronavirus.html>  
<https://www.bag.admin.ch/bag/en/home.html>



### 3. Courses - Study Programs

- **Bachelor of Law study program**  
(in German)
- **Master of Law study programs**  
(either mainly in German or completely in English)
- **Double Degree study program**  
two semesters at UZH, two semester at the partner institution  
(either mainly in German or completely in English)
- **PhD program**  
(German or English)

PhD	PhD		
	<b>Master of Law</b> 3 semesters, 90 ECTS* Master of Law UZH Master of Law UZH International and Comparative Law	<b>Double Degree</b> 4 semesters, 120 ECTS Johannesburg London Maastricht Hong Kong Strasbourg Berkeley Leuven Dōshisha Amsterdam	<b>Joint Degree</b> 3 semesters, 90 ECTS* Joint Degree Lausanne
Master	Advanced level		
	4 semesters, 120 ECTS Credits*		
Bachelor	Assessment		
	2 semesters, 60 ECTS Credits*		

\*1 ECTS credit represents 30 working hours



### 3. Courses - Modules, Lectures, Exercises

Module ←	Arbeitsrecht (BLaw)	6	Arbeitsrecht	⇒ Lecture
			Übungen im Arbeitsrecht	⇒ Exercise

Module	Legal Theory	6	Legal Theory	⇒ Lecture
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### 3. Courses – Where and when do they take place?

1. Online Course Catalogue: <https://courses.uzh.ch>
2. Change language and semester in the upper right corner
3. Enter the title of the module (search option), e.g. Legal Theory
4. Click on the module title
5. Click on «Description». Scroll down. Under the option «Room» you can see where and when the course takes place (e.g. Legal Theory: <https://studentservices.uzh.ch/uzh/anonym/vvz/?sap-language=DE&sap-ui-language=DE#/details/2021/003/SM/51045789>)
6. Click on the room (e.g. «SOD-1-104») and then on the link (e.g. «SOD»)
7. You will be directed to the website (<https://www.plaene.uzh.ch/>)
8. For online courses, please visit the website of the lecturer

Legal Theory  
MAWGU7 Course

Description Requirements Organization... Component

Room

SOD-1-104

Address

Location:  
SOD / Schönberggasse 9

Street:  
Schönberggasse 9

City/Postal Code:  
8001 Zürich

Map

Link:  
[SOD](#)

Room

SOD-1-104



### 3. Courses - Study Plan: Which modules can you choose?

- Regardless of your enrolment (BLaw or MLaw program):
  - All Bachelor modules offered at RWF UZH (not recommended for Master's students)
  - All Master modules offered at RWF UZH
- One exception: **only 1 seminar per semester!**  
*Please inform the Student Center if you obtain a place in a seminar.*
- You may devise your study plan any way you see fit. No regulations defined by the RWF UZH:
  - No minimum number of ECTS credits
  - No module requirements
- We **recommend 12 ECTS credits per semester** as a minimum
- You are responsible for arranging your own lecture and examination schedule without any clashes.
- **Modules offered by other faculties:** Please contact the respective departmental coordinators directly. The Student Center cannot book modules from other faculties for you.



## 4. Exams - Fall Semester 2021

- The examination modalities (online or on-site) in fall semester 2021 have yet to be defined.
- Written online examinations are possible.
- For modules with few participants: oral examinations (e.g. possibly over Zoom) or alternative forms of assessment (e.g. term papers, presentations etc.) are possible.
- By **October 15**: the examination and assessment modality will be announced for the **regular exams**:  
<https://www.ius.uzh.ch/en/studies/general/exams.html>
- By **mid-November**: the examination and assessment modality will be announced for the **mobility exams**.



## 4. Exams - Assessments

- Two types of exams:
  1. **Regular exams**
  2. **Mobility exams**
- Mobility exams are for exchange students of the RWF UZH only. Lecturers are not obliged to offer mobility exams and can limit the offer to non-native speakers or only if participation in the regular exam is not possible due to a good reason. Other restrictions are possible.
- No mobility exam → sit the regular exam
- You may retake a mobility exam once. The examiner is however not obligated to offer a re-examination
- Mobility exams cannot be accredited to a degree at the UZH
- Regular exams may take place during the semester



## 4. Exams – Module Booking/ Registration

### Module booking = examination registration

- You have to book a module in the same semester in which you want to take the examination
- Do **not** register by using the **official online booking tool of the University of Zurich**.
- If a mobility examination is offered for a module: You can either register for the mobility examination or the regular examination in the same module – not both





## 4. Exams – Internal Module Booking Tool for Exchange Students

- To register for exams, you must use the **internal online module booking tool** of the Student Center, available via this link: <http://www.elt.uzh.ch/mobmodule>
- The **online video tutorial** will show you how to book modules:  
<https://www.ius.uzh.ch/en/studies/mobility/international/uzh/bookingexams.html>
- Register for exams until

**Wednesday, October 6, 2021, 18:00h !**

- Only book modules in which you want to take an exam
- You can participate in lectures without taking exams – then you do not have to register. You will not receive credit points or confirmation of attendance.



## 4. Exams - Modules/Submodules

Module ←	Handels- und Wirtschaftsrecht	12	Gesellschaftsrecht	6	→ Submodule (lecture in fall semester 2021)
			Wettbewerbsrecht	4.5	→ Submodule (lecture in spring semester 2022)
			Übungen im Handels- und Wirtschaftsrecht	1.5	→ Exercise

- Most Bachelor modules are two-semester modules and divided into several submodules
- If a mobility exam is offered for a submodule, exchange students have the possibility to take the exams in this specific submodule only, instead of the entire module.
- If you opt for the regular exam, please note that all parts of the module will be tested. The exams of two-semester modules take place at the end of spring semester. You can register for the exams in spring semester only.
- Recommendation: Take the regular exam only if you are staying at UZH for one year and have followed all the lectures and exercises of the submodules.



## 4. Exams – Mobility Exams

- The finalised list of mobility exams on offer in fall semester is available on our website:  
[https://www.ius.uzh.ch/en/studies/mobility/international/uzh/bookingexams.html#Mobility\\_Examinations\\_](https://www.ius.uzh.ch/en/studies/mobility/international/uzh/bookingexams.html#Mobility_Examinations_)
- Provisional dates: **13.12. – 23.12.2021** (*subject to change*)



## 4. Exams – Submission of Documents

- To register for regular examinations you do not need to submit any documents.
- To register for mobility examinations, the following documents may need to be submitted (if restrictions are set):
  - A high school diploma if the mobility examination is offered for non-native speakers only
  - Proof of why you cannot attend the regular examination, if required (clash with the semester dates of your home institution, internship etc.). Official proof only, so a confirmation letter from your coordinator or a work contract.
- The offer of **mobility exams in fall semester** and the restrictions set are available on our website: <https://www.ius.uzh.ch/en/studies/mobility/international/uzh/bookingexams.html>
- Please use the **internal online module booking tool** for submission of the documents: <http://www.elt.uzh.ch/mobmodule>



## 4. Exams - Cancellation

- Use the same link as provided for the examination registration:  
<http://www.elt.uzh.ch/mobmodule>
- Cancel exams until

**Wednesday, October 6, 2021, 18:00h**



## 4. Exams – Annulment after Cancellation Period

After the cancellation period a deregistration from exams is only possible in case of illness or other compelling, unforeseeable reasons.

- If you need to annul a **mobility exam**, follow the instructions on this website:  
<https://www.ius.uzh.ch/en/studies/general/exams/mobilitaet.html>
- If you are not able to attend a **regular exam**, follow the instructions on this website:  
[https://www.ius.uzh.ch/en/studies/general/exams/general.html#Illness\\_absence\\_exam\\_deregistrations](https://www.ius.uzh.ch/en/studies/general/exams/general.html#Illness_absence_exam_deregistrations)



## 4. Exams - Examination Periods Fall 2021

- **Mobility exams: 13.- 23.12.2021** (provisional dates/subject to change!)
- Examination schedule for mobility exams will be online about 4 weeks before mobility exams start
- **Regular exams: 03.01.- 29.01.2022** (provisional exam period/subject to change!)
- You must inform yourself about date, time and place of the exams.
  - regular exam dates: <http://www.ius.uzh.ch/en/studies/general/exams.html>
  - mobility exam dates: <https://www.ius.uzh.ch/en/studies/general/exams/mobilitaet.html>
- **It is possible that you have more than one exam on the same day!**
- Overview of the semester dates:  
<https://www.ius.uzh.ch/en/studies/mobility/international/uzh/semesterdates.html>



## 4. Exams - Examination Regulations

- Mobility exams: **Fact Sheet on mobility examinations** at the Faculty of Law UZH  
[https://www.ius.uzh.ch/dam/jcr:00000000-454f-3c1e-0000-00000236ee3b/4.5.1.3\\_merkblatt\\_mobilitaetsstudium\\_rwf.pdf](https://www.ius.uzh.ch/dam/jcr:00000000-454f-3c1e-0000-00000236ee3b/4.5.1.3_merkblatt_mobilitaetsstudium_rwf.pdf)
- Regular exams: **Fact Sheet for regular examinations** at the Faculty of Law UZH  
[https://www.ius.uzh.ch/dam/jcr:995bb012-cfbf-450b-924b-5c9a86462aa9/4.1.3\\_MB\\_Modulpruefungen\\_engl.pdf](https://www.ius.uzh.ch/dam/jcr:995bb012-cfbf-450b-924b-5c9a86462aa9/4.1.3_MB_Modulpruefungen_engl.pdf)
- Regular online exams: **Fact Sheet for regular online examinations** at the Faculty of Law UZH  
[https://www.ius.uzh.ch/dam/jcr:6c1af58b-8c7c-46fe-8dfe-a9cf57f299de/4.1.5\\_MB\\_Online\\_Pruefungen\\_en.pdf](https://www.ius.uzh.ch/dam/jcr:6c1af58b-8c7c-46fe-8dfe-a9cf57f299de/4.1.5_MB_Online_Pruefungen_en.pdf)



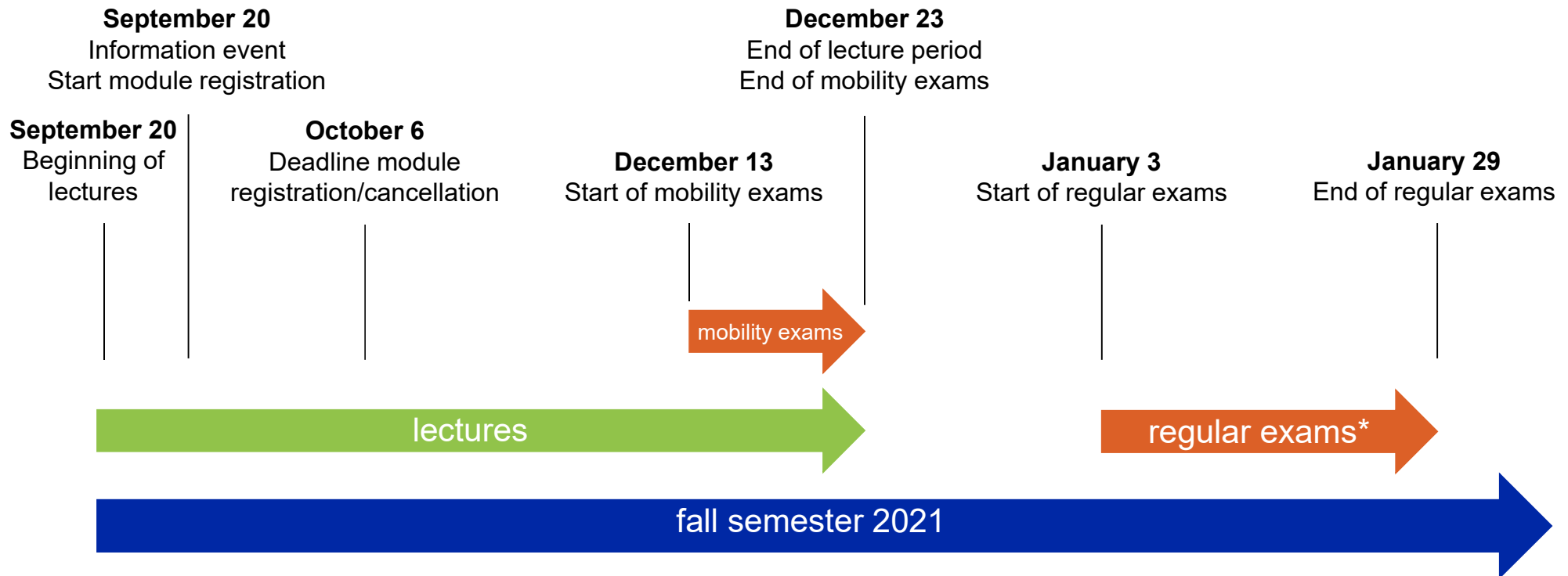


## 4. Exams - Transcript of Records (ToR)

- At the end of an oral mobility examination the professor will tell you: passed or not passed, but not the grade
- Publication of grades from the mobility examinations: 4-6 weeks after the mobility exams (at the latest)
- Publication of the grades from the regular examinations: **24.02.2022** (at the latest, date is provisional)
- The Transcript of Records will be available for download in your Student Portal: **25.02.2022** (at the latest, date is provisional)



## Timeline Fall Semester 2021 – Important Dates



\*please note that regular exams can take place before this period



## 6. Law Library

- Specialised legal reference library: <https://ius.uzh.ch/en/library.html>
- About 500 workplaces
- Books can not be borrowed
- Due to requirements set by the government, currently only 180 workspaces are available for reservation (Monday to Friday, 08:00 - 21:00). Reservations are made via an online booking tool: <https://www.ius.uzh.ch/en/library/corona.html>
- A **self-guided interactive tour** of the Law Library is available: <https://www.ius.uzh.ch/en/library/using/interactivetour.html>



## 7. Selected Services UZH / ETHZ - Overview

- **Career Services UZH**  
<http://www.careerservices.uzh.ch/>
- **Psychological Counseling Services UZH/ETHZ**  
<https://www.pbs.uzh.ch/en.html>
- **Legal aid office VSUZH (REBEKO)**  
<https://www.vsuzh.ch/angebote?lang=en>
- More information about the services can be found in the information brochure.



## 8. Questions - Where can I find information?

- **Website:** <http://www.ius.uzh.ch/en/studies/mobility/international/uzh.html>
- **Information brochure** for exchange students:  
[https://www.ius.uzh.ch/dam/jcr:d0bc5473-fef7-40c4-bb97-483e5850e549/information\\_brochure\\_mob\\_in\\_hs21\\_en\\_20210916.pdf](https://www.ius.uzh.ch/dam/jcr:d0bc5473-fef7-40c4-bb97-483e5850e549/information_brochure_mob_in_hs21_en_20210916.pdf)
- Ask via **contact form:**  
<https://www.ius.uzh.ch/de/studies/contact-form.html>
- Ask during my **consultation hours:**  
Wednesday, 09:00h – 12:00h, online  
[https://www.ius.uzh.ch/en/studies/general.html#Consultation\\_Hours\\_Student\\_Center](https://www.ius.uzh.ch/en/studies/general.html#Consultation_Hours_Student_Center)
- **Ask us now / Ask your buddy:**  
We are happy to help you! 😊





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**Thank you for your attention**

**Enjoy your studies at the Faculty of Law UZH!**

