



Universität  
Zürich <sup>UZH</sup>

Faculty of Law



# Information Event for Incoming Mobility Students

Welcome @ UZH

Julia Janovskaja, Coordinator Exchange Programs

16<sup>th</sup> of September 2025



# Information and Rules for this Welcome Event

- The presentation will not be recorded or published as a podcast on our website.
- The slides of this presentation will be published on our [website](#).
- **Q&A** after the presentation.
- If you have individual questions after the info session, kindly make use of the [consultation hours](#) or contact us via [contact form](#).

Welcome coffee after the presentation on the ground floor in the «Lichthof».



# Agenda

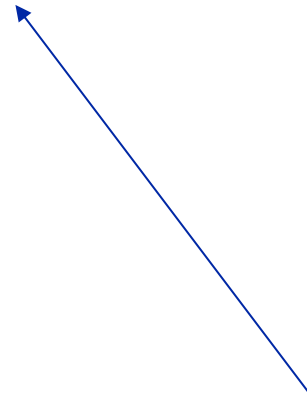
- 1. General Information**
- 2. Contacts**
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# General Information

# 1. General Information - Registration at UZH and Communication

- All exchange students are obliged to enter and update their email address and mobile phone number in the [UZH student portal](#)
- Communication from the Faculty of Law and the University of Zurich via UZH email address only

name.surname@**uzh.ch**



# Contacts

## 2. Contacts –Administration / Login

For enrollment at UZH, download of the documents such as Learning Agreement in Mobility Online, scholarships, student cards, visa, housing, health insurance, prolongation of your exchange stay etc.:

International Mobility :  
Global Student Experience Office (GSE): GSE Incoming Team  
[Email](#)

Swiss Mobility (Unimobil):  
Student Administration Office UZH: Mr. Gerd Bordon  
[Contact form](#)

For both groups  
**Problems with login:**  
[IT Services](#)

## 2. Contacts – Study / Faculty Specific Matters

For questions related to courses, proof and signature of Learning Agreements, module booking etc.:

### **Julia Janovskaja**

University of Zurich  
Faculty of Law  
Study Dean's Office  
Student Center  
Rämistrasse 74/2  
8001 Zurich



[Contact form](#)

Consultation hours Mobility: **Wednesday 09:00h – 12:00h** ([online – prior booking required!](#))

## 2. Contacts – Course content

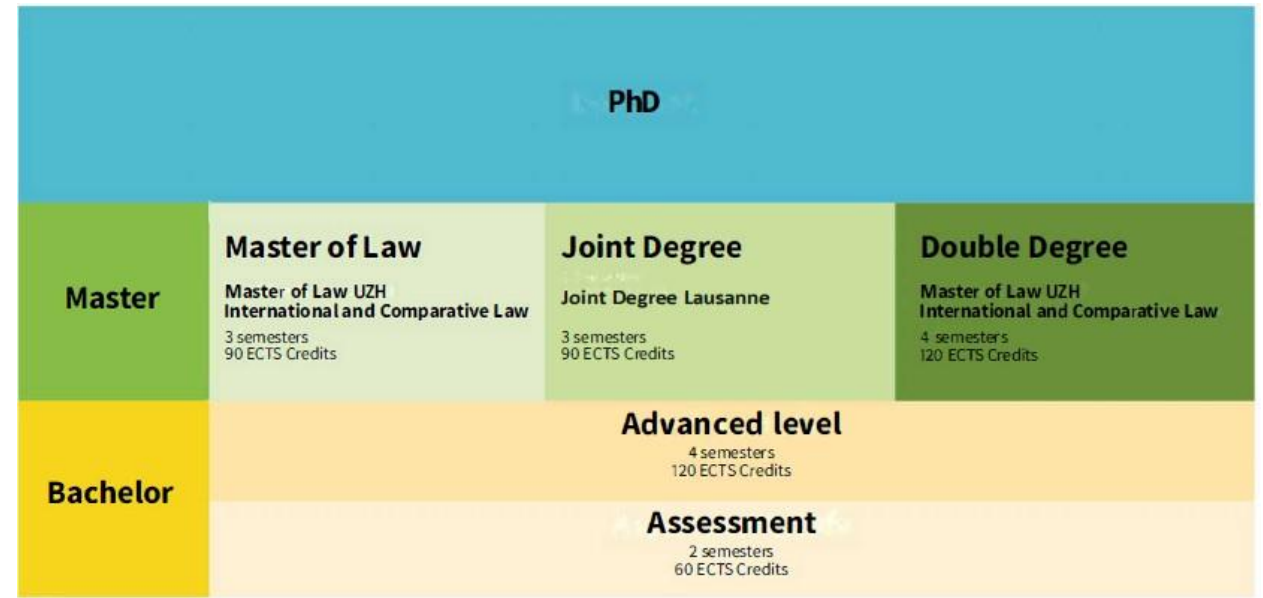
For questions regarding the content of lectures and exams as well lecture-specific information:

- Professorial chairs
- Various materials related to the lectures (lecture notes, slides, podcasts, books etc.) are published [on the websites of the professorial chairs](#)

# Courses

### 3. Courses - Study Programs

- **PhD program**  
(German or English)
- **Master of Law UZH** (mainly in German)  
**International and Comparative Law** (completely in English)
- **Joint Degree Université de Lausanne**
- **Double Degree Master's Programs**  
two semesters at UZH, two semester at the partner institution  
(either mainly in German or completely in English)
- **Bachelor of Law UZH**  
(in German)



### 3. Courses – Module types / Deadlines

<b>Non space restricted modules</b> (Booking modules)	<b>Booking period:</b> 13.08. – 07.10.25 (24:00hrs) <b>Cancellation period until:</b> 21.10.25 (24:00hrs)
<b>Space restricted modules</b> (Request and Application modules)	<b>Request period:</b> 13.08. – 26.08.25 (24:00 hrs) <b>Latest place allocation:</b> 30.08.2025 (22:00hrs) <b>Waiting list progression period:</b> 30.08 (22:00hrs) – 11.09.25 (24:00hrs) <b>Cancellation period:</b> 30.08 (22:00hrs) – 14.09.2025 (24:00hrs)

More information on the booking/cancellation deadlines can be found [here](#).

#### **Two types of exams:**

Regular exams

Mobility exams

### 3. Courses - Which module can you choose?

- Regardless of your enrollment (BLaw or MLaw program):
  - All Bachelor modules offered at Faculty of Law UZH (not recommended for Master's students)
  - All Master modules offered at Faculty of Law UZH
- You may devise your study plan any way you see fit. No regulations defined by the Faculty of Law UZH:
  - No minimum number of ECTS credits → Recommendation of **12 ECTS credits per semester**
  - No module requirements
  - Exchange students are **not eligible to write a Bachelor or Master Theses** and therefore to attend a seminar.
  - Manual booking for the module 'Introduction to Swiss Law' – **deadline for requests 26 September 2025 (your email via [contact form](#))**
- You are responsible for arranging your own lecture and examination schedule without any clashes.
- **Modules offered by other faculties:** Please contact the respective departmental coordinators directly. The Student Center cannot book modules from other faculties for you.

### 3. Courses – What, Who, When and Where?

1. [Online Course Catalogue](#)
2. Change language and semester in the upper right corner
3. Enter the title of the module (search option), e.g. European Private Law
4. Click on the module title
5. Click on «Times/Rooms/Instructors», you can see where and when the course takes place.
6. Click on the room (e.g. «RAI-H-041») and then on the link (e.g. «RAI») You will be directed to a [map, where the different University buildings are marked](#), so you can easily find them.

The screenshot shows the UZH Course Catalogue interface. At the top, there is a blue header with the UZH logo and the text 'UZH Course Catalogue'. Below the header, there is a breadcrumb trail: 'Home / Module / Course'. The course title is 'European Private Law (90IL5-1)'. There are three tabs: 'Description', 'Times/Rooms/Instructors' (which is selected), and 'Component'. Below the tabs, there is a table with the following data:

Date	Time	Room
Tue, 22.02.2022	12:15 - 13:45	<a href="#">RAI-H-041</a>

A modal window titled 'Room' is open, showing the following details:

- Room: RAI-H-041
- Location: RAI / Rämistrasse 74
- Street: Rämistrasse 74
- City/Postal Code: 8006 Zürich
- Map
- Link: [RAI](#)

A blue arrow points from the 'RAI-H-041' link in the table to the 'RAI' link in the modal window.

### 3. Courses - Learning Agreement / Tentative Study Plan



- Alternatively, a Digital Learning Agreement (DLA) can be completed, following a similar process entirely within Mobility Online.
- All matters regarding the recognition of modules must be clarified with the home university.  
In Principle (with exceptions) the Learning Agreement does not serve as a basis for the recognition of modules completed at UZH.
- Any changes to the Learning Agreement must be approved and signed again by all three parties.

# Module Booking

## 4. Module Booking: via Student Portal



Universität  
Zürich<sup>UZH</sup>

Faculty of Law UZH  
Mobility Students Module Booking  
(Not for Bachelor of Arts in European Studies (BAES))

[Module booking videocast](#)

# Exams

## 5. Exams - Assessments

- Two types of exams:
  1. **Regular exams**
  2. **Mobility exams**
- Module booking = examination registration
- Mobility exams are for exchange students of the Faculty of Law UZH only
- The **final and exhaustive** [list of mobility exams](#) in the fall semester 2025
- No mobility exam → sit the regular exam
- Mobility exams cannot be accredited to a degree at the UZH
- **Be aware:** If elective or core elective modules were completed during a mobility stay at UZH RWF, they cannot be recognized (again) towards any regular degree program at RWF upon subsequent admission (prohibition of double use). Mobility students remain enrolled in their study program at their home university during the mobility stay, thus academic achievements at UZH are not completed within the framework of a RWF study program acc. to § 44 (4) StudO RWF.
- Certain Master modules offer **alternative assessment methods** (e.g. written paper, presentations during the lecture period etc.)
- **You have to book a module in the same semester in which you want to take the examination**

## 5. Exams - Examination Period Fall Semester 2025

**Regular exams: 05 January 2026 – 30 January 2026** (provisional exam period/subject to change!)

- [regular exam dates MLaw](#)
- [regular exam dates Blaw](#)
  
- mobility exams dates can be found [on the website of the professorial chairs](#)

The definite exam dates/times will be published 5 weeks after the module booking cancellation period. Check the websites regularly for updates (last minute changes)

- **It is possible that you have more than one exam on the same day!**
- We strongly recommend you to keep yourselves available during the entire examination period.
- Exams may overlap in time. Ensure that you do not book two modules whose exams are scheduled at the same time!

## 5. Exams – General Information

- **Illness/absence - exam deregistration:** Only in case of illness or other compelling, unforeseeable reasons. **Written request** for deregistration must be submitted **via student portal (“My Requests”)** at the latest within **five working days** after the exam. In the case of oral examinations, the relevant chair must also be informed prior to the examination.

→ [Instructions](#)

- **Permitted aids during exams:** The permitted aids for each written exam are newly defined each semester and published on the websites of the respective semester.

[MLaw Fall 2025](#)

[BLaw Fall 2025](#)

- [Fact Sheet on Assessments of the Faculty of Law](#)

- **Note:**  
At the end of an oral mobility examination the professor will tell you: passed or not passed, but not the grade.

# Transcript of Records

## 6. Transcript of Records (ToR)

The **official Transcript of Records** for fall semester 2025 will be available **electronically** in your Student Portal:  
**on Friday 20.02.2026 (calendar week 8, 2026)**

[Delivery Transcript of Records](#)

**Early grading is not possible**

# The Law Library

## 7. University Library Law

- The [University Library Law](#) is a **reference library** with very restricted lending.
- About 500 workplaces
- Study and work places available: [Prior reservation](#) is recommended.
- [More specialised legal reference libraries](#)



# Selected Services UZH/ETH

## 8. Selected Services - Overview

### Selected services UZH / ETH:

[Legal aid office VSUZH \(REBEKO\)](#)

[Career Services UZH](#)

[Psychological Counseling Services UZH/ETH](#)

[Disability Office](#)

[UZH NOW App](#)

### Selected professional groups:

See logos on this slide

More information about the services can be found in the [information brochure](#)



# Questions

## 9. Questions

- **Ask us now!**
- We are happy to help you! 😊

**We appreciate your feedback!**



# Thank you for your attention

Enjoy your studies at the Faculty of Law UZH!

