



**University of  
Zurich** <sup>UZH</sup>

**Faculty of Law**



**Information Event Double Degree Outgoings**

**2<sup>nd</sup> October 2023**



## Information and Rules regarding this information event

- The presentation will be recorded and will be published as a **podcast** on our website
- The students' questions will be recorded as well. By participating in the event, you **consent** to your statements being recorded and made available to other participants as a podcast
- **Q&A** after the presentation
- If you have **individual questions** after the info session, kindly make use of the **consultation hours** or contact us via **contact form**



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## 1. Responsibility & Contact - Student Center RWF



- Contact the Student Center

MA Oskar Sanislo


Coordinator Master's Programs and Double Degree

Responsible for all Double Degree students

Consultation hours: Monday 09:00h – 12:00h (online – prior booking required)

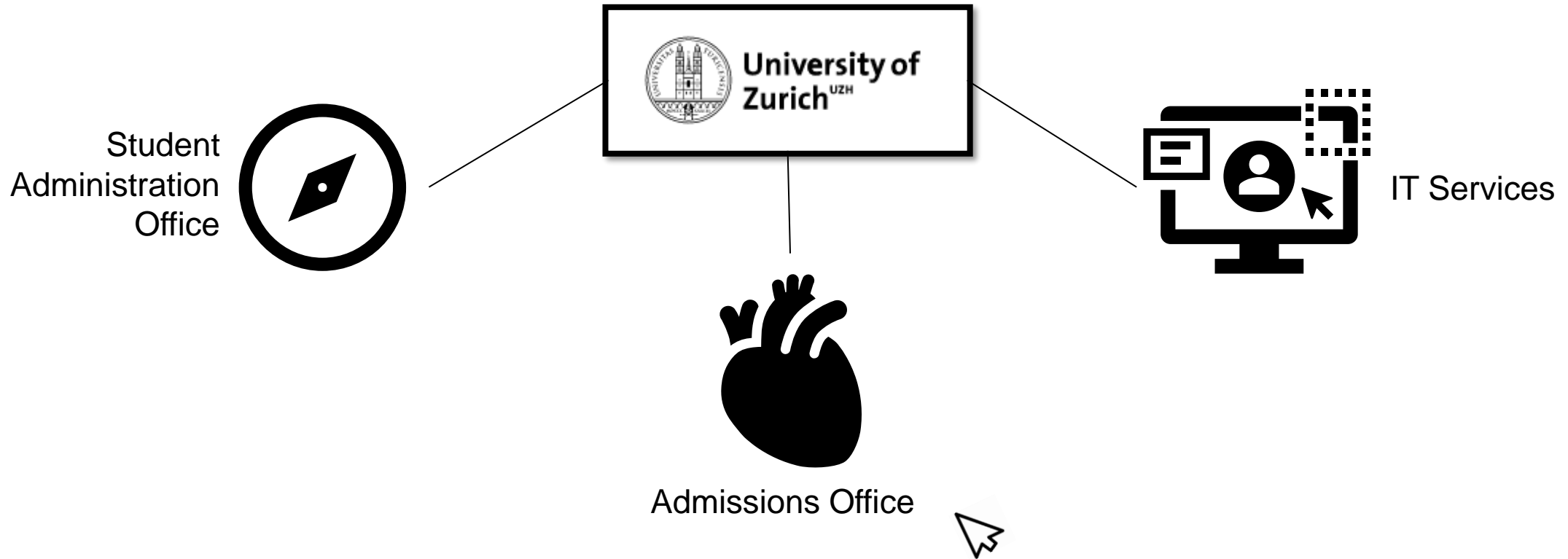
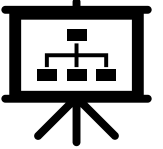
Click [here](#) or on my portrait for the link to the booking tool



- [Contact Form](#)
- [Website](#)
- [Website Faculty of Law](#)
- [Semester dates](#) 



## Organizational and administrative matter





## Chairs



- For questions regarding [the content of lectures](#) as well as for further lecture-specific information
- Various materials related to the lectures (lecture notes, slides, podcasts etc.) are published on the websites of the chairs



## Important documents



[Information Brochure for Double Degree students](#)



[Fact Sheet for Master's Thesis](#)



[Framework Ordinance Double Degree \(RVO DD RWF\)](#)



[Master's Thesis Agreement](#)



[Program Regulation Double Degree \(StudO DD RWF\)](#)

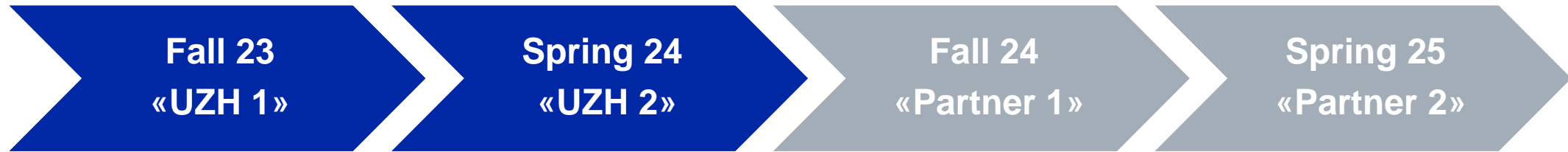


[Fact Sheet for Examination](#)





## Double Degree Master's Program



- Exception Berkeley
  - Option A: One academic year: Jan – Dec with online and onsite teaching periods
  - Option B: Summer LL.M. Program: 2x 10-13 weeks intensive course (Mid-May to Mid-August)
- Start of studies at the partner faculty **mandatory** in fall semester 2023
  - exception Berkeley
- Regular examinations
  - exception Berkeley





## Enrollment & Semester Fees



- You will **remain enrolled at UZH** for the semesters spent at the partner university
- Enrollment happens automatically each semester
- You will receive a reminder email with the semester enrollment dates from the University of Zurich. Please make sure to check your enrollment within the deadline
  
- UZH Semester fees during the semesters abroad will be **cancelled**:
  - Amsterdam, Maastricht, KC London, Strasbourg, Hong Kong, Leuven
- Students shall pay **tuition fees at both institutions** during the entire program:
  - Berkeley
- Semester fees at partner faculty are **waived**. UZH students UZH fees instead:
  - Doshisha, Johannesburg



## De-register & Graduation



- Please remember to de-register for the semester following your graduation (e.g **Doshisha**. if you graduate at the end of spring semester 2025, you have to de-register for fall semester 2025)
- Request de-registration from the university in the Student Portal until 15 October 2025
- The Faculty of Law of the University of Zurich offers **two graduation dates** per semester. Please note the deadlines. For more information, please visit the [website](#)
- **Important note:** Due to the late grade announcement, students at **King's College London** and **Maastricht University** can only apply for the **second graduation date**



## Double Degree Study Programs



The Faculty of Law UZH offers the following Double Degree study programs:

- Master of Law UZH – Rechtswissenschaft (mainly in German)
- Master of Law UZH International and Comparative Law (exclusively in English)
  
- More information can be found in the Program Regulation for the Double Degree Master's program



## Study Program MLaw UZH Rechtswissenschaft (60 ECTS)



Module	ECTS	Type
Foundations of Law	6	Core elective
Elective Modules	42	Various
Master's Thesis	12	Compulsory
Total ECTS Credits to achieve		60 ECTS
General Transfer of Credits		+30 ECTS
Total ECTS Credits MLAW UZH		90 ECTS



## Study Program MLaw UZH International and Comparative Law (60 ECTS)

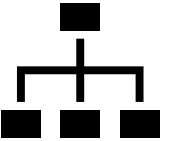


Module	ECTS	Type
Introduction to Swiss Law	6	Compulsory*
Foundations of Law	6	Core Elective
International Law	18	Core Elective
Comparative Law	12	Core Elective
An other (English-language) module of the Faculty of Law	6	Core Elective or Elective
Master's Thesis	12	Compulsory
Total ECTS Credits for MLAW UZH		60 ECTS Credits
General Transfer of Credits		+ 30 ECTS Credits
Total ECTS Credits MLAW UZH		90 ECTS

\*Compulsory for students with a foreign BLaw. Students with a Swiss BLaw complete another English-language module of the Faculty of Law worth 6 ECTS Credits.



## Modules from other faculties



- You are allowed to visit lectures and register for examinations offered by other faculties at UZH
- Modules offered by other faculties **will not be accredited** towards your Double Degree
- Please note that other faculties may have different booking and cancellation deadlines



## Master's Thesis

- All Double Degree Incoming students will have to write a Master's Thesis worth **12 ECTS**
- Students can write a Master's Thesis at any time upon individual agreement with a professor or within a seminar
- In each case, the «Master's Thesis Agreement» must be filled out with the supervisor



[Master's Thesis Agreement](#)



- Recommendation: write your Master's Thesis in spring semester, start preparations in November/December at the latest
- If you want to visit a seminar, please note that you must register in the previous semester  
Seminars offered in spring semester 2024 will be published online in End of October 2023 at the latest
- Master's Thesis can be submitted during semesters abroad (**exception: Doshisha**)



## Exams

- The following types of assessments are offered at the Faculty of Law UZH:
  - Regular written examinations
  - Regular oral examinations
  - Alternative assessment methods (papers, presentations etc.)
  - **Important: Mobility exams are not available for Double Degree students**
- Please make sure to book the module in which you want to take an exam / assessment
- Some professors may not have decided yet which type of examination they will offer  
The definite choice will be published after the end of the cancellation period

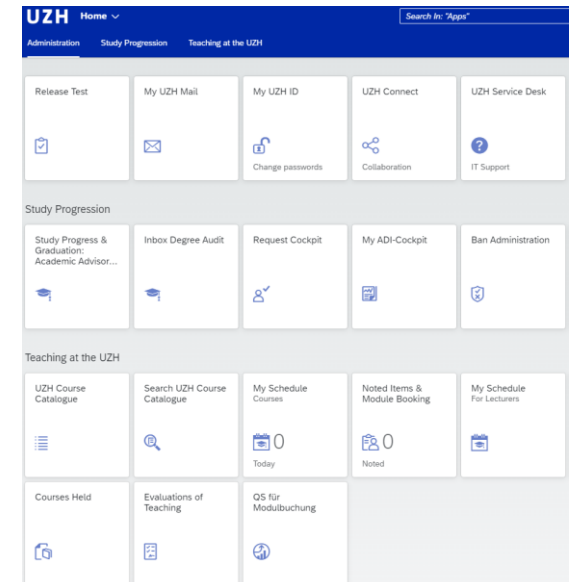




## Module Booking



- Module booking = registration for an exam!
- You have to book a module in the same semester in which you want to take the exam
- [Module Booking](#) and cancellation is done via your [student portal](#)
- Some [instructions](#)





## Module Booking and Cancellation Deadlines



<b>Non restricted modules (Booking modules)</b>	<b>Booking period:</b> 16.08. - 10.10.23 (24:00h)  <b>Cancellation period:</b> 16.08. - 24.10.23 (24:00h)
<b>Space restricted modules (request and application modules)</b>	<b>Request period:</b> 16.08. - 29.08.23 (24:00h)  <b>Move-up deadline (only for request modules):</b> 04.09.2023 (24:00h)  <b>Waiting list progression period:</b> 01.09. - 14.09.23 (24:00h)  <b>Cancellation period:</b> 01.09. - 17.09.23 (24:00h)



## Exam de-registration



- After the end of the cancellation period
- In case of **illness or other compelling, unpredictable and unavoidable circumstances**
- The candidate of an oral exam must also inform the respective chair of his/her withdrawal
- The withdrawal request as well as the relevant evidence must be submitted through the Student Portal via the button “**My Requests**”. **Withdrawal requests made by e-mail will not be accepted and are not valid!**
- **Submit your request no later than 5 days** after the missed examination
- Add a medical certificate or other supporting documents
- [More Information](#)





## Examination Periods



- Regular examinations in autumn semester 2023: **03.01.2024 - 30.01.2024** (after the lecture period)
- The provisional dates are published on this [website](#)
- The definite examination details (dates, time and modality) will be published End of October / Beginning of November 2023
- Check the websites regularly for updates (last minute changes)
- It is possible that you have more than one exam on the same day!
- We strongly recommend that you keep yourselves available during the entire examination period
- Regular examinations in spring semester 2024: mid-June to mid-July (tba)



## Studies at Partner Faculty



- The regulations for the study program are made by the partner faculty
- Relevant information on the websites of the partner faculty
- Contact person at the partner faculty is responsible for **binding** information
- Coursework completed at the partner faculty is taken into account in the UZH degree by means of general transfer of **30 ECTS Credits** (§ 12 para. 2 RVO DD RWF)



## Studies at Partner Faculty



### Enrollment in final semester:

- Please ensure that you are **enrolled in the right study program**
- Changes regarding enrollment are not possible during graduation semester
- Consequences when incorrectly enrolled: Degree will be obtained at least one semester later



## Graduation



- Graduation will be possible in the semester in which you have completed the **entire** Double Degree program.
- You can only graduate from UZH if you are enrolled at UZH

### Basic principle:

- Acknowledgement of 30 ECTS Credits necessary for the graduation of M Law UZH DD
- Title “MLaw UZH Double Degree” only in combination with the Diploma from the partner faculty

### Problem:

- Partner faculties award their diplomas at different times and relatively late (e.g. KCL, Maastricht). Apply for the 2<sup>nd</sup> graduation-date in October

### Solution:

- Confirmation from the partner faculty re. successful completion of the study program directly to [Student Center RWF UZH](#) is acceptable. **“Pass/fail” is enough – no grades required**



## Graduation – Important information

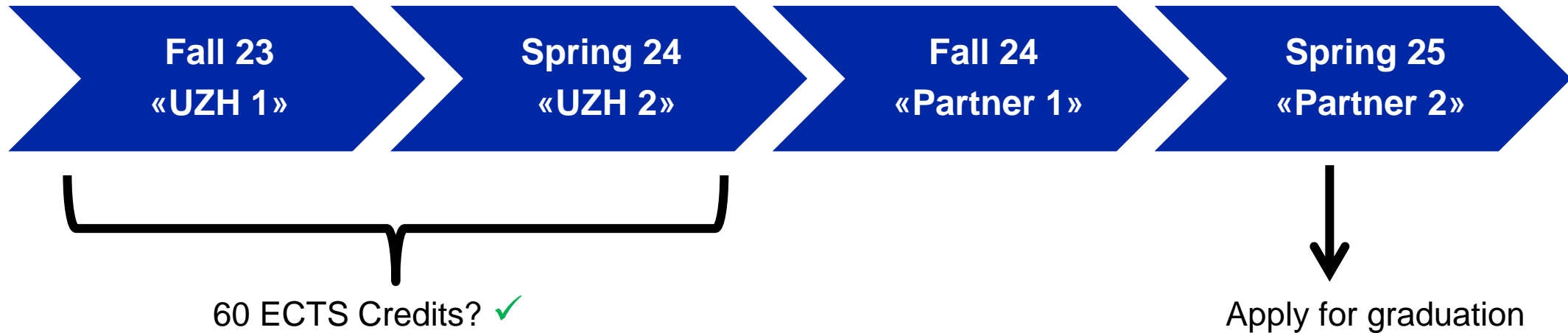


- To graduate from UZH, students must apply for graduation through the student portal
- Students are responsible for graduation
- In order to graduate, students must submit official verification from the partner university via the Student Center contact form
- **Important:** King's College London, Doshisha, Maastricht submit confirmation to the Student Center
  - For all other partner faculty, students must submit the official transcript
- **Important:** The deadlines for graduation and de-registration. If you do not de-register, or you apply too late for graduation, we will not be able to consider your application for graduation





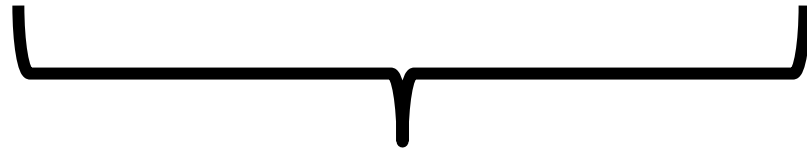
## Graduation: Case 1



- Apply for graduation in the 4th semester of study (more information on our [website](#))
- Conditions for applying: enrolled at UZH in the 4th semester of study (spring semester 25)



## Graduation: Case 2



60 ECTS Credits? **X**

- Continue to study in the 5th semester (fall semester 25)
- Program must be completed within 5 years ( § 13 RVO DD)
- Inform us via contact form if you return to UZH for a 5<sup>th</sup> or 6<sup>th</sup> semester



## Information for the Students of Doshisha and KU Leuven



- **Doshisha:** Master's Thesis at UZH must be written in English (also applies to Moot Court or United Nations Model) and must be completed before transferring to Doshisha
- **Doshisha:** To complete the application process, students should first preregister themselves as applicants. Doshisha recommends completing this initial step at least one month before the deadline
- **Doshisha:** All students enrolled in exchange program are required to take a minimum of 7 courses (equivalent to 10 hours of class studies) per semester to maintain their visa status
  
- **KU Leuven:** KU Leuven asks students to enroll in KU Leuven already now (please enroll by the end of October)



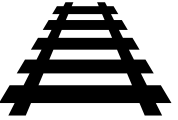
## Next Steps: Coordinating Study Program at Partner Faculty



- Read the study programs and program regulations
- Synchronize both study plans:  
**Important:** pay attention to possible compulsory modules at the partner faculty!
- **Modules with similar content will only count once toward your degree!**



## Next Steps: Application at the Partner Faculty



- Application at the partner faculty (usually between December – April)
- The application at the partner faculty is the **student's responsibility!**
- This implies:
  - Keeping deadlines and providing documents necessary for the application
  - Payment of tuition fees and other fees
- All students will be nominated at their respective partner faculties in September. **The partner faculty will get in touch** with further instructions on the application procedure



## Next steps: Preparations for stay at the Partner Faculty



- Students are responsible for the organization of their stay abroad and at the partner faculty
- Keep in mind:
  - Housing
  - Immigration formalities, e.g. visa, health checks, etc.
  - Mandatory insurances, health, liability
  - Vaccinations
  - etc.
- More information is provided by the partner faculty, who will provide additional information
- Read the information in the [study guides](#) by former Double Degree students



## Next Steps: Language



- **Get ready linguistically for your stay at the partner faculty!**
  - The [language center](#) of the UZH and ETH offer a wide selection of courses



## Questions – Where can I find information?



- [Website](#)
  - [Handbook](#) & [Information Brochure](#)
  - [Contact Form](#)
  - [Consultation hours](#)
- 
- Ask during my **consultation hours**  
Monday, 09:00h – 12:00h, online
  - **Ask me now**  
I am happy to help you! 😊





**Thank you for your attention**

**Enjoy your studies at the Faculty of Law UZH!**

